



SURAJ PRODUCTS LIMITED

Registered Office & Works :

CIN : L26942OR1991PLC002865

Vill. : Barpali, P.O. : Kesramal, Rajgangpur, Dist. : Sundargarh, Odisha, India, PIN : 770017

Tel : +91-94370 49074, e-mail : info@surajproducts.com, suproduct@gmail.com

www.surajproducts.com

Dated: July 26, 2016

The Secretary
Bombay Stock Exchange Limited,
(Department of Corporate Services),
Floor 25, P.J.Tower, Dalal Street,
Mumbai – 400001

Dear Sir,

Subject: Board Meeting.

This is to inform that a meeting of Board of Directors of the Company will be held on Saturday the 6th day of August, 2016 at 3:30 PM, at its registered office to consider the following:

1. To consider the Unaudited Financial Results for the Quarter ended 30th June, 2016.
2. To consider and approve the Director's Report & Report on Corporate Governance for the financial year ended 31st March, 2016.
3. To convene the 25th Annual General Meeting.
4. To consider and approve the Notice of the 25th Annual General Meeting of the Company.
5. To fix the Book Closure date for the purpose of Annual General Meeting.
6. To re-appoint Mr. Gagan Goyal as the Whole-time Director.
7. To appoint/ designate Mr. A.N.Khatua as the Compliance Officer of the Company.
8. To consider appointment of Secretarial Auditor for the F.Y.2016-17.
9. To fix e-voting date and cut-off date for the purpose of e-voting.
10. To consider appointment of Scrutinizer for the e-voting process.
11. Any other item, if any with the permission of the Chair.

This is for your kind information and record.

Thanking you,

Yours Faithfully,
For Suraj Prtoducts Limited


A.N.Khatua
Company Secretary



Copy to: The Secretary
The Calcutta Stock Exchange Limited
7, Lyons Range, Kolkata – 700001